

## Redmond Area Meeting Facilities and Catering

	<b>Airport Conference Room</b> 2522 SE Jesse Butler Cir, Redmond 504-3495	<b>Becky Johnson Center</b> 412 SW 8 <sup>th</sup> St, Redmond 617-4798	<b>Best Western Rama Inn</b> Sharon Birdwell 2630 SW 17th Pl, Redmond 548-8080 Fax 548-3705		<b>Community Presbyterian Church</b> 529 NW 19 <sup>th</sup> St, Redmond 548-3367	<b>DC Fair &amp; Expo Center</b> Dan Despotopulos 3800 Airport Way, Redmond 923-1652
<b>Fees</b>	\$75 for first 3 hours (minimum), \$10 per additional hour. Groups can be invoiced.	\$30 – Non-profits working w/children & families. \$60 – Everyone else	Small Room(s) \$55 ½ day \$85 full day	Large Room \$75 ½ day \$140 full day	Non-profit groups only No charge	Call Sales for costs.
<b>Deposits</b>	No	No	No, but a credit card is required to hold the room. There is a 24-hour cancellation policy.		No	Please call
<b>Room Specs</b>	Accommodates 25 people comfortably	2 rooms - each seat 15 comfortably. Rooms can combine to 1 larger room. Seats 40 comfortably.	Each small room seats 25-30 comfortably. Rooms can combine to 1 larger room which seats up to 60 comfortably.		Accommodates up to 100 people comfortably.	Numerous rooms to rent. Room specs vary depending on room.
<b>Janitorial Service</b>	Clean up included in cost of room.	No. They ask that the room be returned to original condition	Clean up included in cost of room.		No	
<b>Kitchen Facilities</b>	Only water, coffee maker and sink are available	Yes, but must notify the center ahead of time.	No. Outside catering permitted. Coffee/Water provided at no additional charge.		Yes	Catering service available.
<b>Hours of Availability</b>	During regular business hours	No Mon., Wed., or Thurs. nights.	1 small room is unavailable on Tuesday evenings.		Call	Call for availability
<b>Parking</b>	Validated for all users	Street parking and public parking lot nearby.	Hotel parking lot		Yes	Yes
<b>Misc</b>			No checks accepted. Only credit cards or cash.			Data connections available.

	<b>Chamber of Commerce Board Room 446 SW 7<sup>th</sup> St, Redmond 923-5191</b>	<b>Mrs. Beasley's 1555 S Hwy 97, Redmond 548-4023</b>	<b>Redmond Senior Center 325 NW Dogwood Ave, Redmond 548-6325</b>	<b>St. Alban's Episcopal Church 724 SW 14<sup>th</sup> St, Redmond 548-4212</b>	<b>Sully's Peter Seitz/Mary Hockett 314 SW 5th St, Redmond 548-5483</b>
<b>Fees</b>	Chamber Members (max 4 times per year) – No Charge Non-Profit/Gov't – No Charge Outside Groups - \$35 for ½ day, \$60 for full day	No charge with meals	Multi-purpose room - \$240/day Library - \$30/day Conference room - \$30/day	Non-profit – Give a donation Other Groups – Must call for price and approval.	Call – rates vary depending on the amount of people and meals ordered.
<b>Deposits</b>	\$60, Refundable	No	\$36 Multi-purpose room, refundable (see Janitorial Service) \$60 Kitchen use, refundable (see Janitorial Service)	No	No
<b>Room Specs</b>	Seats 22 people w/ 6 tables available	Small room seats 30. Large room seats 50	Multi-purpose room holds 160 w/ dining tables (200 without). Library holds 25-30 people. Conference room holds 12 people.	Accommodates up to 40 people comfortably.	Seats up to 80 people
<b>Janitorial Service</b>	No	Yes	No – Part or all of the deposit(s) will not be refunded if the room(s) is not returned to its original state.	No	included
<b>Kitchen Facilities</b>	No	Yes, for Mrs. Beasley's staff only.	<b>\$120 - Major use:</b> Renter has use of ovens & stoves AND must use the Kitchen Supervisor. <b>\$60 - Minor use:</b> No use of ovens or stoves. No Kitchen Supervisor needed. <b>Kitchen Supervisor:</b> \$8/hr w/\$40 min. Pay the supervisor directly.	Yes	No
<b>Hours of Availability</b>	All hours	7am-9pm	Mon -Fri 4pm to 10pm Sat & Sun all day until 10pm	Some Tuesday's, Thursday's and Friday's.	Call for hours
<b>Parking</b>	Street parking	Yes	Yes	Yes	Parking lot and street
<b>Misc</b>			Call for rates for regular use with no food, beverages or kitchen use.		

	<b>Travel Lodge New Redmond Hotel</b> 521 SW 6 <sup>th</sup> St, Redmond 923-7378	<b>VFW Hall</b> Sisters Ave, Redmond 548-4108	<b>Juniper Golf Course</b> "The View" Restaurant and Banquet Facilities 1938 SW Elkhorn Ave, Redmond 923-8198	<b>Comfort Suites – Journey's End</b> Regina Luna 2243 SW Yew Ave, Redmond 504-1316	<b>Redmond Library</b> 827 SW Deschutes Ave 548-3141-Ask for Reference Desk
<b>Fees</b>	Small room - \$65/day Large room - \$120/day	\$250/day*	Business meetings - \$100/hr, 2 hr min Prior to 5pm - \$100. Room fee, min. food and beverage - \$250. 5pm or later - \$200. Room fee, min. food and beverage - \$500. If minimum is not met, the difference will be billed as a fee. 19% gratuity added to added to food and beverage and does not count in minimums above.	*Cascade Room - \$150/day, \$75 for half day *Whitewater Room - \$150 for full day, \$75 for half day *Boardroom \$75/day  Non-Profits: call for discounted price	None - Room reserved for non- profits, civic organizations, church groups/clubs, school clubs, and gov't agencies only – NO private businesses
<b>Deposits</b>	No deposit if paying with a credit card. There is a deposit if paying with cash.	\$100 refundable cleaning deposit	\$200 to reserve date. Credited towards charges.	No	No
<b>Room Specs</b>	Small seats 40 comfortably. The large room seats 100 comfortably.	Accommodates 700 people comfortably	Accommodates 96. 2000 sq ft patio also available.	Cascade room seats 45 Whitewater room seats 51 Boardroom seats 16 Banquet room seats 100	Room seats 50 w/out tables. There are 6-8 tables available that seat 6- 8 people per table.
<b>Janitorial Service</b>		See Deposits above.	Yes, included.	Yes	No. They ask that the room be returned to original condition.
<b>Kitchen Facilities</b>	No. All catering goes through Sully's. No alcohol permitted. Coffee is \$5/pot. No charge for water.	Yes, for approx. \$100.*	Full service catering available. No outside food or beverage.	No. Coffee is \$7/pot, small continental breakfast or cookies for snacks available. Hotel can assist with getting a catered lunch from various local businesses.	Outside food permitted. Sink and water available.
<b>Hours of Availability</b>	Not available Wednesday's & Thursday's until 1pm.	No Saturday evenings.	Call for availability. All hours. 362 days per year (closed Thanksgiving, Christmas, and New Year's Day)	Call for availability.	Mon-Thurs 10am-8pm Fri-Sat 10am-5pm Sun 1pm-5pm
<b>Parking</b>	Yes	Yes	Yes – ample private parking lot.	Yes	Yes. They ask that those attending meeting to park on the side rather than up front.
<b>Misc</b>		*Hall & Kitchen fees waived if VFW Kitchen Committee caters the event. Price is then based on per head.	Audio-Visual equipment available. Call for price.	*If any attendees are staying at the hotel during the meeting rooms' usage, ask about a discount on the room rental fees. Audio-Visual equipment available. Call for price.	Can make reservations up to 3 months in advance.

	<b>Housing Works Christine Lewis 405 SW 6<sup>th</sup> St, Redmond 923-2095</b>	<b>Ray's Food Place 900 SW 23<sup>rd</sup> St, Redmond 548-2447</b>	<b>Eagle Crest Carol Burnett 1522 Cline Falls Rd, Redmond 504-1744</b>	<b>Motel 6 Jay Patel 2247 S Hwy 97, Redmond 923-2100 Fax 548-2122</b>	<b>River Run Event Center Jerry Volf 1730 Blue Heron Dr, Redmond 504-4501</b>
<b>Fees</b>	Public - \$50 per day Gov't - \$40 per day Non-Profit - \$10 per day Additional \$5 per hour for after hours and weekend rentals. NOTE: All renters must provide proof of liability insurance or sign release form.	No charge with catering exclusively through the deli and bakery.	Please call	\$65 – 4 hours	\$500-\$2500
<b>Deposits</b>	Key deposit of \$65 determined on a case by case basis.	N/A			
<b>Room Specs</b>	Small room seats 6 people Large room seats 20 people Training room seats 30-40 people	Seats approximately 40 people	Two large ballrooms, one can be divided into quarters. Large room seats 600 people theater style or 420 for a banquet. Three breakout rooms in the hotel seat 20-40 people.	Seats approximately 25 people	3 rooms – capacity: 235
<b>Janitorial Service</b>	No - Renter asked to clean up afterwards and remove any garbage.		Yes		
<b>Kitchen Facilities</b>	No, but food & coffee allowed. Catering recommended (renter required to make arrangements for return of catering items)		No, but catering is available		
<b>Hours of Availability</b>	8am-5pm – Mon-Fri After hours & weekend arrangements can be made.		Please call		
<b>Parking</b>	8am-5pm Mon-Fri requires a visitor's slip for parking. Weekend parking open to the public	Yes	Yes		
<b>Misc</b>	No AV equipment available however the training room has a 14 ft projector screen. Renter can bring their own AV equipment.				

	<b>Super 8</b> <b>Angella Stanfield</b> <b>3629 21<sup>st</sup> Pl, Redmond</b> <b>548-8881</b> <b>Fax 504-8318</b>	<b>The Greens at Redmond</b> <b>Craig Melott</b> <b>2575 SW Greens Blvd</b> <b>923-0694</b> <b>Fax 548-9816</b>	<b>Redmond Grange</b> <b>Dorothy Luttrell</b> <b>707 SW Kalama Ave, Redmond</b> <b>923-1840</b>	<b>Historic Redmond Church</b> <b>Mary Goodwin</b> <b>641 SW Cascade Ave, Redmond</b> <b>350-8338</b>	<b>St Charles Medical Center</b> <b>Dorothy Vibbert</b> <b>1253 N Canal Blvd</b> <b>322-4737</b>
<b>Fees</b>	\$90	Call for rates	\$40/hour \$300/day	Call – rates vary according to day and times – or visit website – <a href="http://www.historicredmondchurch.com">www.historicredmondchurch.com</a>	\$30-\$50/hr
<b>Deposits</b>			\$125 cleaning deposit		25% deposit – 60 day refund policy
<b>Room Specs</b>	Seats approx. 30 people	3 rooms 32 people	Main room – 243 ppl max – no food or drink (2) Dining areas – 116 total seated	220 guests standing/ 100 seated	(3) rooms – each seats approx. 12-20 ppl
<b>Janitorial Service</b>			Cleaning supplies		
<b>Kitchen Facilities</b>			yes		Catering service only
<b>Hours of Availability</b>			Monday - Sunday 7am-11pm	Visit website	5:30am – 11pm
<b>Parking</b>			Yes		Yes
<b>Misc</b>			<b>NO ALCOHOL</b>	Tables and chairs available	AV equipment available

	<b>Redmond Humane Society</b> 1355-B NE Hemlock Ave Redmond OR 97756 923-0882 x 107 Fax 923-8609	<b>First Community Bank</b> Loretta Kriege 821 SW 6 <sup>th</sup> St Redmond OR 97756 504-2647	<b>Pleasant Ridge Community Hall</b> Megan Hanson 7067 SW Canal Blvd Redmond OR 97756 330-9683		
<b>Fees</b>	Lg Room - Daytime Use \$25/hour, \$100/half day,\$200/day Week Day Evening Use - \$25/hr Weekend Use - \$100/half day, \$300/day, \$350/day & evening  Sm Room - \$25/hr, \$100/day	No charge	\$200 per day		
<b>Deposits</b>	\$100 refundable upon site inspection after event	n/a	\$300 refundable deposit		
<b>Room Specs</b>	Lg Room - 299 people Sm Room - 50 people	Up to 30 people	Approx. 150 people		
<b>Janitorial Service</b>		No	No		
<b>Kitchen Facilities</b>	Yes - \$50 use fee	Employee breakroom kitchen	Yes		
<b>Hours of Availability</b>		8:30am-5pm Monday - Friday	flexible		
<b>Parking</b>	Yes	Yes	Yes		
<b>Misc</b>	Tables and chairs available Outside catering required, if needed Animals events welcome Sale of alcohol by licensed server only Data jacks for PowerPoint, podium and sound available		Tables and chairs available		