



City of Redmond Modification of Approval Application

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Original File Number: _____ File Number: MC _____

Total fee \$1352.05

If a hearing is required, a deposit*** of \$3,310.32 is required at the time of application

PROPERTY OWNER AND APPLICANT INFORMATION

Applicant Name _____ Phone ____/____/____ Fax ____/____/____
Address _____ City _____ State _____ Zip Code _____
Email _____

Property Owner _____ Phone ____/____/____ Fax ____/____/____
Address _____ City _____ State _____ Zip Code _____
Email _____

PROPERTY DESCRIPTION

Property Location (address, intersection of cross street, general area) _____

Tax lot number: T15S, R13E, Section _____ Tax Lot(s) _____

Zoning _____ Total Land Area _____ (Square Ft.) _____ (acres)

PROJECT DESCRIPTION

Give a brief description of this project: _____

SUBMITTAL REQUIREMENTS

- A written statement identifying the changes to the original land use decision requested.
- Title report verifying ownership. Please include property legal description.
- Burden of proof statement that addresses the standards required for a modification.
- Site Plan Seven (7) copies which must be folded individually, or in sets to 8 ½" X 11" in size), one (1) reduced copy of site plan (8½ x 11). One electronic copy of the Site Plan and Burden of proof on a CD.
- Completed application.
- Additional information *may* be required depending on the request.

FOR OFFICE USE ONLY

Date Received: _____

Rec'd By: _____

Fee Paid: _____

Receipt #: _____

If needed- Hearing (Specially Set); Non Hearings Officer

*****DEPOSIT ONLY- Fee May Be Higher Based
On Actual Cost of Services**

Modifications of Approval. The burden of proof statement must address these standards;

I. What is being proposed?

- Project Description: what is being added, changed or deleted? Is there a change to a site development plan that is the result of changed circumstances, an error in the original decision or is inconsistent with the current code?
- Has 90 days elapsed from the effective date of the initial land use approval?
- Did the original decision require a public hearing?
- How many aspects of the original decision are affected? What are they? (Please note: proposals that would modify an approval in multiple areas with a scope greater than allowable as a modification shall be rejected, and a new application shall be required).

II. General Information.

- Would a variance normally be required for this request? (Note: modifications shall not be accepted in such cases where a variance would be required).
- All information indicated on page 1 of this application.

By signing this application, the undersigned certifies that he / she has read and understands the submittal requirements stated above. Please note: submission of false or misleading information could lead to the denial of this application request.

Owner: _____ Date: _____
Signature

Applicant: _____ Date: _____
Signature

Note: If you are an authorized Agent, please attach a letter of authorization signed by the Property Owner allowing you to act in their behalf during this process.