



Roberts Field
AIRPORT MANAGER



CITY OF
REDMOND
OREGON

live. work. play.



the hub of central oregon

Redmond Municipal Airport, Roberts Field, is the pride of Central Oregon and the fourth largest air carrier airport in the state. Roberts Field is owned and operated by the City of Redmond, a small city with a population of approximately 26,000. The airport serves the Central Oregon Region with a catchment area of over 200,000 residents, including the City of Bend with over 75,000 residents. The region is known for its high quality outdoor oriented lifestyle and its sunny high desert climate. In less than an hour's drive from the airport, there are ample recreation opportunities, including world class skiing and rock climbing, whitewater rafting, fly fishing, touring and mountain biking, golfing and much more. The region is home to nearly a dozen major destination resorts.

redmond is a dynamic

roberts field

Consisting of two runways, Roberts Field is the primary commercial airport serving Central Oregon, offering commercial flights on regional airlines and a low-cost carrier to several hubs in the western United States. It is also a base for aerial firefighting in the Pacific Northwest and hosts private air tanker companies, as well as the United States Forest Service Redmond Air Center, which supports regional operations. It provides training and housing for smokejumper teams, along with fuel, water and retardant for assigned air tanker units at its ramps along the north side of the field.

the ideal candidate

The City of Redmond seeks an Airport Manager who exhibits a passion for developing and managing a team-oriented work environment with proven leadership skills in an airport management setting as a manager or assistant manager. This unique opportunity will go to an exceptional, proactive person who can use persuasive abilities with a leadership style that is participatory, team-oriented, and engaging with community and regional entities. As an experienced and effective team builder, you will have coordinated, directed, and managed the work of others while implementing your airport's strategic vision for the future. You will possess extensive knowledge of principles and practices of modern airport management of a

A growing number of business firms are discovering Redmond as the hub of Central Oregon with a centralized location, a regional airport, a skilled workforce and a diverse business climate.

Roberts Field is served by Allegiant Air, Alaska/Horizon Air, Sky West operating for Delta and United Airlines, FedEx and UPS. In 2010, approximately 237,000 people were enplaned. The community has just completed a 116,000 sq. ft. expansion and modernization of the Airport's passenger terminal.

The region also has numerous cultural amenities and enjoys affordable housing prices, as well as good schools and public services, and is located less than a three hour drive from the city of Portland and the university communities of Eugene and Corvallis.

and creative city

non-hub through large hub, which has been acquired through verifiable work experience and education, and have proven advanced business skills.

The ideal candidate will be politically astute with a proven record of earning the respect and trust of others. You will have demonstrated exemplary leadership through a dynamic, outgoing, relationship building persona that relies on being a leader with unquestionable character and integrity. The ideal candidate will have demonstrated project management skills and shown a capacity to coordinate, organize, work and resolve issues with various groups that often have a competing interest in the airport. You must have a proven track record as a persuasive communicator and experienced speaker exhibiting a high level of diplomacy whether interacting with the staff, the City Council, the community, the media, or high levels of local, state or federal officials.

education and experience

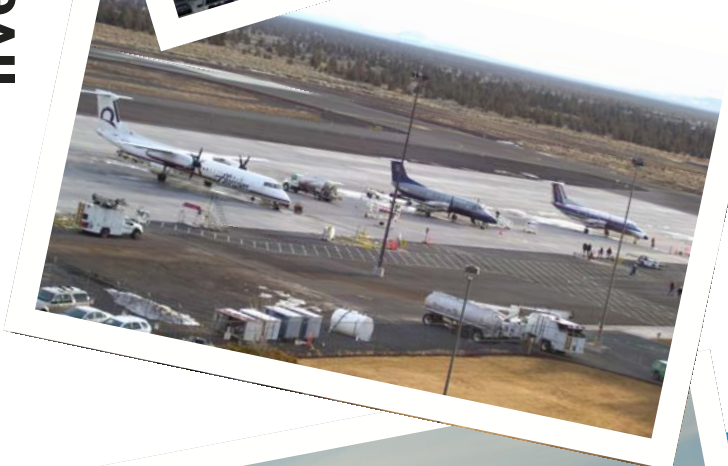
It is expected that candidates for this position will have broad knowledge of management and overall operation of airport facilities with a minimum of eight years of airport experience (FAR Part 139) with at least four years as the airport manager or assistant airport manager. Other airport/aviation management experience may be substituted for part



of this requirement depending on its' relevance to airport management. You will have demonstrated extensive and varied airport administration experience with strong leadership skills having an emphasis on air service development, strategic planning, large-scale capital improvement projects, business park developments, financial management, lease negotiations and community relations. You will have a track record in an organization with diverse employees and a background in labor and employee relations. Experience in a unionized work environment is a plus. You will have, as a minimum, a Bachelor's degree in Airport Management, Business Administration, or related field. A Masters degree is desirable, as is A.A.E. and/or C.M. accreditation.

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compensation and benefits

Starting annual salary will be \$84,468-103,824 DOE. Actual pay will be negotiated based upon the unique qualifications and experience of the selected individual. The City of Redmond provides an excellent array of benefits, including State of Oregon PERS retirement, medical, dental, and vision health benefits, life and accidental death insurance, long-term disability insurance, vacation, sick leave, and holidays.

the selection process

The recruitment process will consist of an evaluation of each applicant's qualifications as demonstrated in a professional resume, cover letter, and application materials. Only the most qualified candidates passing the supplemental evaluation will be invited to participate in a preliminary interview, which may take place by video or phone during the week of July 5, 2011. Candidates deemed most qualified based on the criteria and preliminary interview will be invited to Redmond for an oral interview process during the week of August 1, 2011. As part of the final selection process, a background investigation will be conducted.

requesting and submitting an application packet

If you meet the qualifications and believe that you possess the ideal candidate profile, please request an application packet via *email only* at deanne.wakefield@ci.redmond.or.us.

To be considered, submit complete application packet to the following address:

Airport Manager Recruitment
City of Redmond
716 SW Evergreen Ave
Redmond OR 97756

Application packets must be received by Thursday, June 30, 2011 at 5pm PST. Electronic submissions NOT accepted. For questions, please email deanne.wakefield@ci.redmond.or.us