



Roberts Field
AIRPORT MANAGER

ROBERTS FIELD

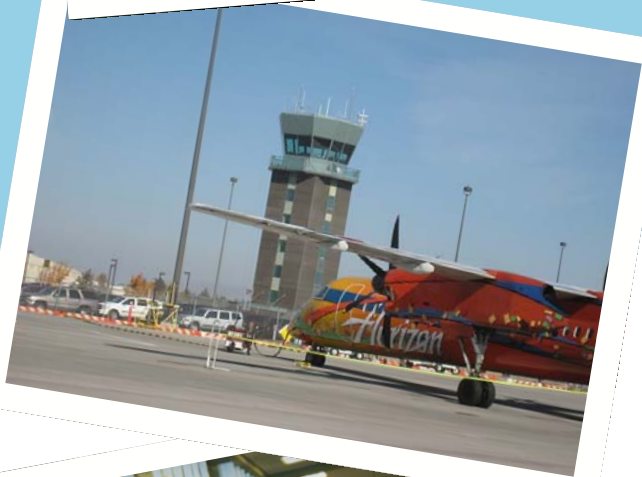
REDMOND MUNICIPAL AIRPORT



CITY OF

REDMOND
OREGON

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the hub of central oregon

Redmond, with a population of approximately 25,000, sits at the western edge of Oregon's High Desert in Deschutes County, just four miles from the Deschutes River, thirty minutes from the Cascade Mountains and within minutes of several lakes. This high desert community rests on a flat plateau at an elevation of 3,077 feet above sea level. The climate is semi-arid, with average annual precipitation of only 8.64 inches. Redmond enjoys a high percentage of sunny days throughout the year. The area has four distinct seasons, each bringing refreshingly different weather.

The natural beauty that surrounds Redmond is unique in Central Oregon, from the beautiful stand of Western Juniper to the various recreational activities, including camping, fishing, world class rock climbing at Smith Rock

redmond is a dynamic

the ideal candidate

The City of Redmond seeks an Airport Manager who exhibits a passion for developing and managing a team-oriented work environment with proven leadership skills in an airport management setting as the manager or assistant manager. This unique opportunity will go to an exceptional, proactive person who can use persuasive abilities with a leadership style that is participatory, team-oriented, and engaging with community and regional entities. As an experienced and effective team builder, you will have coordinated, directed, and managed the work of others while implementing your airport's strategic vision for the future. You will possess extensive knowledge of principles and practices of modern airport management of a medium to large hub, which has been acquired through verifiable work experience and education, and have proven advanced business skills.

The ideal candidate will be politically astute with a proven record of earning the respect and trust of others. You will have demonstrated exemplary leadership through a dynamic, outgoing, relationship building persona that relies on being a leader with unquestionable character and integrity. The ideal candidate will have demonstrated project management skills and shown a capacity to coordinate, organize, work and resolve issues with various groups that



State Park, golfing, hiking and all types of winter snow sports.

A growing number of business firms are discovering Redmond as the hub of Central Oregon with a centralized location, a regional airport, a skilled workforce and a diverse business climate.

Redmond Municipal Airport, Roberts Field, is the fourth largest air carrier airport in the state of Oregon and is considered the air carrier and commercial aviation hub to Central Oregon. The largest city served by the Redmond Airport is the city of Bend with a population of approximately 82,000. The airport is served by Allegiant Air, Delta Airlines, Horizon Air, United Express, FedEx and UPS. In 2010, approximately 237,000 people were enplaned. The terminal has just recently completed an expansion project that added 116,000 sq. ft. to the building.



roberts field

Also known as the Redmond Municipal Airport, Roberts Field is a public airport owned and operated by the City of Redmond. Consisting of two runways, Roberts Field is the primary commercial airport serving Central Oregon, offering commercial flights on regional airlines and a low-cost carrier to several hubs in the western United States. It is also a base for aerial firefighting in the Pacific Northwest and hosts private air tanker companies, as well as the United States Forest Service Redmond Air Center, which supports regional operations. It provides training and housing for smokejumper teams, along with fuel, water and retardant for assigned air tanker units at its ramps along the north side of the field.

and creative city

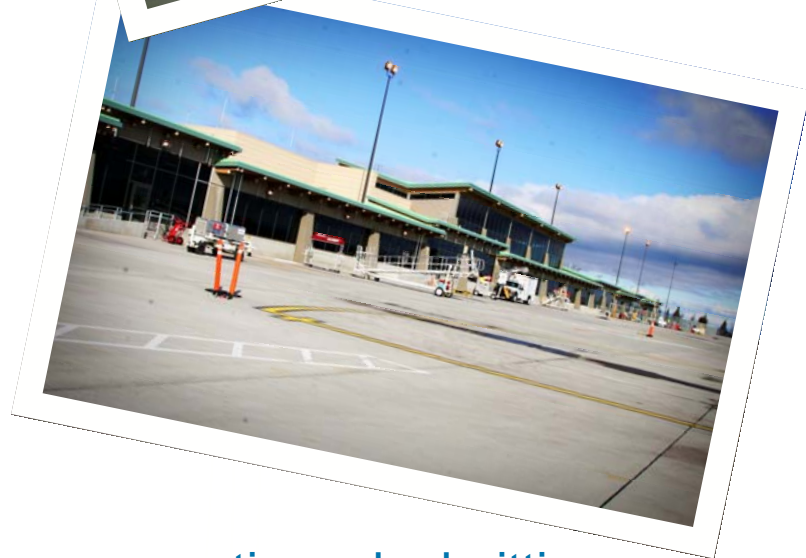
often have a competing interest in the airport. You must have a proven track record as a persuasive communicator and experienced speaker exhibiting a high level of diplomacy whether interacting with the staff, the City Council, the community, the media, or high levels of local, state or federal officials.

requirements

To become a finalist, you will be currently employed as an airport executive with a minimum of ten (10) years of senior management experience at a commercial service airport (FAR Part 139) with at least five (5) years as the airport manager or assistant airport manager. You will have demonstrated extensive and varied airport administration experience with strong leadership skills having an emphasis on strategic planning, large-scale capital improvement projects, business park developments, financial management, lease negotiations and community relations. You will have a track record in an organization with diverse employees and a background in labor and employee relations. Experience in a unionized work environment is a plus. You will have, as a minimum, a Bachelor's degree in Airport Management, Business Administration, or related field. A Masters degree is desirable, as is A.A.E. and/or C.M. accreditation.



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requesting and submitting an application packet

If you meet the qualifications and believe that you possess the ideal candidate profile, please request an application packet via email only at deanne.wakefield@ci.redmond.or.us.

To be considered, submit complete application packet to the following address:

Airport Manager Recruitment
City of Redmond
716 SW Evergreen Ave
Redmond OR 97756

Application packets must be received by Friday, March 25, 2011 at 5pm PST.

No email submissions accepted.

For questions, please email deanne.wakefield@ci.redmond.or.us

education and experience

It is expected that candidates for this position will have broad knowledge of management and overall operation of airport facilities. A bachelor's degree in public or business administration, or a related field, is required. Applicant must possess 8-10 years experience in airport administration at a medium or large hub airport with at least five (5) years of progressively responsible executive management experience that would demonstrate the application of knowledge and ability to perform the duties of this position.

compensation and benefits

Starting annual salary will be \$84,468-103,824 DOE. Actual pay will be negotiated based upon the unique qualifications and experience of the selected individual. The City of Redmond provides an excellent array of benefits including State of Oregon PERS retirement, medical, dental, and vision health benefits, life and accidental death insurance, long-term disability insurance, vacation, sick leave, and holidays.

selection process

The recruitment process will consist of an evaluation of each applicant's qualifications as demonstrated in a professional resume, cover letter, and application materials. Only the most qualified candidates passing the supplemental evaluation will be invited to participate in a preliminary interview (which may take place by video or phone) during the week of April 11, 2011. Candidates deemed most qualified based on the criteria and preliminary interview will be invited to Redmond for an oral interview process during the week of April 25, 2011. As part of the final selection process, a background investigation will be conducted.

All photos courtesy of deAnne Wakefield
www.cherishedphotography.net
and Carrie Novick, Airport Manager

