

PARKS COMMISSION MEETING MINUTES

March 20, 2006 – 6:00 PM – Fire Station, 341 NW Dogwood Avenue

Members Attending: Gary Parks, Richard Green, Susan Marceau, Julie Price, Jon Wood

Members Absent: Gary Jackson, Peter Seitz

Staff Present: Jeff Powers, Parks Manager; Curt Peterson, Parks/FM Operations

Others Present: George Endicott, City Councilor; Katie Hammer, Director COPRD; Trish Pinkerton, Redmond Spokesman; Richard Lance, citizen

DECISION ITEMS

Minutes: Jon Wood motioned to approve the minutes of February 13, 2006 and Susan Marceau seconded the motion. The minutes were approved as written.

Draft Revision of Special Use Permit: Various references in the City Code are made to alcohol use, noise and special events. This special use permit is meant to consolidate the process and make it more user friendly. Drafting this permit gives the opportunity to evaluate how other jurisdictions in Central Oregon are handling special events and also to structure fees that reflect the cost to administer special events. Katie Hammer provided information on how the process has worked since 1998 when COPRD first began reserving City parks. A reservation fee of \$10 and deposit fee of \$25 is required and then the party requesting the reservation is sent to City Hall for any other permits that might be needed for the event. Although the \$25 deposit could have been withheld after an event for clean-up by the City, COPRD has not withheld a deposit to date. In updating this process, COPRD would retain the \$20 application fee, however, all other fees would be collected by COPRD but passed onto the City to offset the cost in operating parks during special events. Curt Peterson added that weekend events are more costly to the City and an involve not only the Parks Dept., but also sanitation services, the City Police and Fire Departments. A fee structure is being proposed which accounts for the size of the event which also impacts City and sanitation services. Jeff Powers said most park and recreation districts structure fees are based upon the number of people anticipated to attend and then fees are built on top of that. Katie added that other districts also require fees to cover the cost of having staff on location for large events; which is being proposed in this draft permit. Gary Parks suggested that the list of parks in the permit fee schedule contain the Dry Canyon for events such as fun runs. Deposit fees will be waived for non-profit organizations. Both Jeff and Katie welcome any additional comments on the draft permit process; a decision is not being requested at this time.

DISCUSSION ITEMS

Review of Potential Sites for Disc Golf Course: Jeff Powers and Curt Peterson could not come up with suggestions for viable sites to locate a disc golf course on City park property as an alternative to the Dry Canyon. Jeff also felt that Mike Prescott and other supporters of the course were focusing in on the Dry Canyon to locate the course. Jon Wood asked if locating the course in the Dry Canyon was in conflict with preservation of the Dry Canyon as open space. Jon Wood added that there is BLM and other state lands surrounding Redmond that might be considered, especially since the City has a limited amount of park space. Jon suggests revisiting the North Canyon Master Plan, familiarize ourselves and then be able to stick to the plan rather than reviewing these proposals on a case-by-case basis. Jeff suggested having CDD join the next meeting and talk about enhancement and preservation areas. Jeff will bring other relevant information regarding the canyon including the trail grant for stair access and the south trail.

Review of Performance Stage Proposal for Sam Johnson Park: A copy of a letter submitted by Mr. Richard Lance was reviewed. The Commission shared similar concerns brought out in this letter regarding the location of the proposed performing arts stage at Sam Johnson Park. It was also shared that this is a similar situation as with the disc golf course in that this proposal should be viewed in light of the master plan for the Central Canyon. Richard Green also inquired about a process for considering proposals to a park when there is already a master plan in place. Julie Price recommended that each member go down to Sam Johnson Park, take a look around and come back with a suggested location for a performing arts stage. George Endicott urged the Commission to give a recommendation soon since the City Council is aware of the community backing to build the stage.

ANNOUNCEMENTS

Arbor Week Planned Activities/Tree City USA Program: Arbor Week is the first full week in April. To start off the US Forest Service will be presenting the Tree City USA plaque and flag at the City Council meeting on Tuesday, March 28th. Rick Torassa and Katie Kause have several tree brochures posted on the City's web site under "Forestry Programs."

Arbor Day activities the week of April 3rd will include the following: Fireman's Lake tree planting; Planting trees on the west side of Quince Park in the right-of-way between the sidewalk and fence; replanting of trees at Sam Johnson Park due to vandalism; and replace some trees at Valley View Park which were damaged due to construction and possibly deer. Rick Torassa is working with the school teachers to involve students in Arbor Week activities. Trish Pinkerton would like to know the school information prior to Arbor Week and information about donations such as the American Legion donating \$500 towards the purchase of trees for Arbor Week.

Dry Canyon Weed Control and Vegetation Management: Gary Parks shared comments about the discussion held in the Dry Canyon on Saturday, March 11th. An article appeared in the Redmond Spokesman.

Urban Growth Boundary Expansion: George Endicott announced that a meeting is planned for Tuesday, March 21st, in which developers will present their proposed plans for development in the UGB expansion areas. No doubt parks and open spaces will be included in the discussion.

4/17/06 day of _____, 2006



Chairperson