



## PARKS COMMISSION MEETING MINUTES

Date and Time: March 03, 2010 at 6:30 PM

Location: Conference Room, Fire Station

Members Attending: Gary Parks, Richard Lance, Jeff Komer, Peter Seitz

Staff Present: Curt Peterson, Parks Operations Supervisor; Chris Doty, Director;

Others Present: Katie Hammer, RAPRD; Shirlee Evans, City Council Liaison;

### **DECISION ITEMS**

Minutes:  
There were no minutes to approve.

### **DISCUSSION ITEMS**

There were no discussion items at this time.

### **ANNOUNCEMENTS**

Project updates: C. Petersen and C. Doty provided a powerpoint presentation of the following:

#### American Legion

- Images of the current progress of the climbing boulders and restroom facility were provided for viewing. Three boulders and 2 swingsets will be installed. Fall protection will be under the structures and the curbs will be concrete. Small changes have been made in the design to conserve funds (no water fountain, no hot water, etc.). Baseball will be using the fields at this park.

#### Homestead Park

- Waterlines and frost-free hydrants were installed as part of the development of the park. The youth in the area have been involved in supporting the design and building of the pump track area. Taylor NW, Dell Barber and Knife River all donated and hauled 300 cubic yards of dirt and another 150 cubic yards are to come.

#### Centennial

- The fountain area is taking shape and the concession stand is progressing. The city electrician and water division staff have visited existing parks in Portland and are bringing what they have learned back to the construction of this project. Thus, some change orders have been submitted.

#### Volunteerism

- Earth Day has been scheduled for Saturday, April 24, 2010 from 10 am – 2 pm. This date was changed from the previously planned date due to conflicts with Bend's Earth Day. Although the

focus is the Dry Canyon, people who show an interest in other areas are welcome to clean up in those locations.

- The "I 'Heart' Redmond" event is scheduled for Saturday, March 13, 2010 from 10 am – 2 pm. Areas they will address for the city are:
  - Quince Park
  - Homestead Park
  - Flower Beds on 5<sup>th</sup> Street
  - Fireman's Pond
  - Parcel of land between Veterans Way and Canal along the reroute

#### Vandalism

- The following locations were vandalized with graffiti:
  - Maple Bridge
  - Quince Restroom

#### Budget

- The Parks budget was distributed for review. The main points of the budget include:
  - Resources  
Property tax is now entered on the Interfund Transfer line. There are additional funds this year as a result of the dissolution of the South Airport Urban Renewal Area. The extra funds will be placed in the bank to build a contingency for the debt service on the properties that were purchased in the canyon, if SDCs continue to remain low.
  - Systems Maintenance  
The seeming decrease in this line is due to the tennis court resurfacing that was completed in 2009. Approximately \$40,000 is allocated for general maintenance, \$20,000 will pay for fencing and \$25,000 will be for resurfacing the walking trail at Quince Park.
  - Capital Outlay  
These funds are one-time only expenditures. The amount of \$285,000 is budgeted for existing projects that need to be finished. Projects include: Hathaway Memorial Overlook Park (\$50,000), volunteer project materials (\$10,000), toy structure replacement at Sam Johnson Park (\$75,000), Hayden Park parking and walking path (\$20,000), Diamond Bar Park and Fairhaven Park native landscaping (\$10,000 each), Fireman's Lake water quality improvements (\$5,000), demolition of canyon buildings (\$15,000), remaining funds are for future projects (\$90,000).
  - Contingency  
This line contains a 60-day supply of personal services and materials.
  - Debt Service  
This amount is for the Field's house.
  - Reserve for Future Expenditures  
These expenditures are for the funding of future parks and improvements. They are one-time expenditures that will not be spent in the current fiscal year.
  - Reserve for Future Debt Service  
This line contains the amount from the dissolution of the South Airport Urban Renewal Area.

- Capital Vehicle  
Plans to purchase a large area mower or sweeper (\$50,000) and future vehicles as part of the replacement schedule (\$54,000) are contained in this line.
- SDC Revenue  
Currently, \$100,000 in revenue is being collected due to D.R. Horton's development. The Parks Division needs \$170,000 per year to cover the canyon property debt.
- Beginning Fund Balance  
Reserves in the amount of \$510,000 will be rolled over. At current rates, funding for debt service will run out in 5 years.
- SDC Expenditure  
There are no SDC expenditures. Debt service totals \$176,000 per year.

Answers to Questions:

- There are no current plans to construct pathways or any other amenities in the Canyon due to the need to finalize the master plan.
- The two concert series' that took place last year will happen this year. The commissioners would like to see the path at Sam Johnson Park moved to the perimeter as discussed during the walking tour.
- Although this was not a part of the master planning discussion, there may be some interest in constructing a path from the Swim Center down into Sam Johnson Park.
- The consolidation of the Parks Division and RAPRD is only at the exploratory stage. Shirlee stated that the option is being explored because it could save money and provide better funding for parks. The decision to move forward will require that the community will either have the same level of service or better. These options are explored from time to time.
- The city has reduced its administrative expenses with the omission of the Finance Director position.

Improving the

Master planning

- Master planning should contain a visionary element without concerns of funding sources. Funding projects can be resolved at a later date.

Public Comment

There are no public comments at this time.

Next Meeting: The next meeting is scheduled for Tuesday, ~~March~~ <sup>April</sup> 20, 2010.

The meeting was adjourned.

APPROVED by the Parks Commission and SIGNED by the Chairperson this 20<sup>th</sup> day of April, 2010.



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Chairperson