



# City Staff Activities

June 2010

Vol. XIII, Number 6

## AIRPORT

Enplanements continue on a small but steady increase. Even though Horizon Air has announced they are discontinuing service to Los Angeles (LAX), the announcement of increased service to San Francisco (SFO) is very good news. SFO offers 16 departures to the Los Angeles Basin daily. Connecting south will have minimum delay and you can now choose which airport in the LA Basin is more convenient for your travels. This also adds great connectivity to the Far East, Hawaii and the rest of the United States. We will continue to pursue LAX as a non-stop destination, but as an interim step, this is a step forward.

MONTH	2009	2010	Change
January	17,633	18,621	5.60%
February	16,620	16,427	-1.16%
March	19,179	18,887	-1.52%
April	16,970	17,870	5.30%
May	17,578	18,350	4.39%
June	20,633	20,950	1.54%

## COMMUNICATION & INFORMATION

No report for June 2010

## COMMUNITY DEVELOPMENT

BUILDING PERMIT APPLICATIONS RECEIVED			
APPLICATION TYPE	Jun-10	Jun-09	% Change
<b>Residential</b>			
Single Family Dwelling (SFD)	2	4	-50.00%
Mother-in-Law Unit	0	0	0.00%
Master Plan Review for Residential	0	0	0.00%
Residential Remodel or Alteration	3	2	50.00%
Residential Accessory Building	0	1	-100.00%

Duplex	0	0	0.00%
3 & 4 Plex	0	0	0.00%
Manufactured Home	0	0	0.00%
Foundation Only	0	0	0.00%
<b>Commercial</b>			
New Commercial Building	0	0	0.00%
Commercial Remodel or Alteration	0	0	0.00%
Commercial Tenant Improvement	15	2	650.00%
Commercial Accessory Building	0	0	0.00%
<b>Industrial</b>			
New Industrial	0	0	0.00%
Industrial Tenant Improvement	0	0	0.00%
<b>Other</b>			
Building Relocate (move)	0	0	0.00%
Change of Use	0	0	0.00%
Fire Sprinkler	0	0	0.00%
Demolition	0	2	-100.00%
Signs	4	3	33.33%
Special Inspection for Final	1	1	0.00%
<b>Total Applications Received</b>	<b>25</b>	<b>15</b>	<b>66.67%</b>
<b>BUILDING PERMITS ISSUED</b>			
<b>PERMIT TYPE</b>	<b># of Permits</b>	<b># of Permits</b>	<b>% Change</b>
<b>Residential Buildings</b>			
New Single Family Dwellings	2	12	-83.33%
Alterations	2	5	-60.00%
Accessory Buildings	2	1	100.00%
<b>Commercial Buildings</b>			
New Construction	2	2	0.00%
Alterations	5	1	400.00%
Other	1	1	0.00%
<b>Other Permits</b>			
Electrical Permits	40	70	-42.86%
Mechanical Permits	24	30	-20.00%
Manufactured Home Permits	1	2	-50.00%
Plumbing Permits	17	22	-22.73%
<b>Total Number of Permits Issued</b>	<b>96</b>	<b>146</b>	<b>-34.25%</b>

PROPERTY VALUATION			
PROPERTY TYPE	Total \$ Value	Total \$ Value	% Change
<b>Residential</b>			
New Construction	\$319,642	\$2,260,245	-85.86%
Alterations	\$3,779	\$137,971	-97.26%
Accessory Buildings	\$83,560	\$56,080	49.00%
<b>Commercial</b>			
New Construction	\$472,719	\$8,137,892	-94.19%
Alterations	\$507,500	\$8,500	5870.59%
Other	\$300	\$18,000	-98.33%
<b>Total Valuation of Building Permits Issued</b>	<b>\$1,387,500</b>	<b>\$10,618,688</b>	<b>-86.93%</b>

#### Pre-Development Applications Received

Application #	Date Rec'd	Applicant	Description
PD10-13	06/21/10	SunWest Builders	7500 SF Addition Location:04 DA 600 Zone:C1

#### Land Use Applications Received

Application #	Date Rec'd	Applicant	Description
IA 10-1	06/08/10	Kotara, Glen	Renew improvement agreement Location:19 DB 700 Zone:R2
TS10-12	06/14/10	Farmers Market	Temp Sign: Redmond Farmers Market Location:16 AB 12500 Zone:C2
TS10-13	06/14/10	Farmers Market	Temp Sign: Redmond Farmers Market Location:16 AB 12700 Zone:C2
MC10-2	06/16/10	Gernhard Redmond llc	Modify landscaping Location:21 D0 323 Zone:M1
S10-24	06/18/10	Dana Signs	Sign: One Street Down Cafe Location:16 AB 12900 Zone:C2
S10-25	06/23/10	Joey Tavita	Sign: Mele Ohana Café Location:16 AC 700 Zone:C2
TS10-14	06/23/10	Vanecke, Chris	Temp Sign: Fireworks Location:21 C0 1601 Zone:C1
S10-26	06/25/10	Melissa Hayden	Sign: Bed Mart Location:21C0 2602 Zone:C1
TS10-15	06/25/10	Big Country RV	Temp Sign: RV Sale Location:04 AA 200 Zone:C1
DDS 10-2	06/28/10	Farmers Market	Daily Display Sign: Farmers Market Location:16 DB 1500 Zone:C2
S10-27	06/28/10	Aldridge	Sign: Columbia Bank Location:21 C0 2607 Zone:C1

S10-28	06/29/10	Bench Mark RE	Sign: Bench Mark RE Location:16 AA 2300	Zone:C2
SP10-2	06/30/10	Don Tompos	Site and Design: Public Works Location:10 CC 700	Zone:M2

**Planning:**

Working with Planning Commission on the Industrial Zones. Continuing work in the Evergreen/Hwy 126 area east of the railroad tracks to establish possible new live/work zoning. Completed the Redmond Proficiency Academy Conditional Use permit to occupy the Glacier Place building. Completed a modification to the MediSiss site in the industrial area. Completed commercial conversion of a former residence to commercial use. Received application for new public works facility.

**RCAPP:**

**Clock Tower Project:** The Centennial Park Clock Tower was installed in Centennial Park on June 17, 2010. The Centennial Park Clock Tower is a public art project that was procured through a competitive Request for Proposal process initiated by the Redmond Commission for Art in Public Places. It is a sixteen foot tall clock tower with steel panels of stain-glass images representing Redmond's past, present and future designed by local artist Jerry Werner. Below the stained glass panels are three tile panels handmade by the Redmond High School Ceramics class, representing Redmond's past, present and future. A time capsule is buried in the footing of the clock tower. This project was funded through the generous donations of the Sunfest Committee, the City of Redmond and the Redmond Urban Renewal Agency.

**Centennial Park Tile Project:** Tiles painted by Redmond's youth, K-12, were installed on the Centennial Park Building surrounding the outdoor fire place. The tiles all represent the student's depiction of Redmond's past, present and future.

**Centennial Park Mural Project:** The Centennial Park Mural Project, a forty foot mural depicting Redmond's past 100 years was installed in Centennial Park on June 14, 2010. This mural was designed and painted by students from Redmond's Proficiency Academy and was sponsored by the City of Redmond and the Redmond Kiwanis Club.

**REDMOND URBAN RENEWAL AGENCY:**

**Centennial Park:** Centennial Park opened to the public on Monday, June 28, 2010, just in time for Redmond's Centennial on Tuesday, July 6, 2010.

**Façade Improvement Projects:** The City Hall façade improvement project was completed in June, as well as the Frank Patrick Building on the corner of 5<sup>th</sup> Street and Evergreen Avenue.

**Downtown Urban Renewal Plan Feasibility Study:** The Redmond Urban Renewal Agency contracted with Leland Consulting Group to analyze the feasibility and need for a major amendment to the Downtown Urban Renewal Plan to increase the maximum indebtedness and amend the district's boundary.

## **ENGINEERING**

### **Design:**

- SW 27<sup>th</sup> - Salmon to Wickiup: Continued small parcel acquisition, reviewed 75% plans. (TR 0609)
- Black Butte and 2<sup>nd</sup> Street Waterline Design: Received and reviewed 50% plans. (WA 1005)
- SW Reindeer/SW 27<sup>th</sup> Place Waterline Replacement: Completed plans and prepared for bid advertisement in July. (WA 1003)

### **Construction:**

- Odem-Medo Reconstruction: High Desert Aggregate and Paving completed minor irrigation restoration work, waiting for signal poles to arrive in early July. (TR 0702)
- SW Black Butte Reconstruction: Knife River completed sidewalk construction, majority of landscape restoration, paved and opened to traffic. (TR 0804)
- Catch Basin Replacements: Taylor NW completed majority of catch basin and pipe installations. (WW 1004)
- 5<sup>th</sup> Street Reconstruction: Hooker Creek completed storm line repairs, paver installation, final paving and grind/inlay to Maple Ave. (TR 0901)
- House Demolition: Demolished city-owned houses on SW 7<sup>th</sup> Street and SW Canyon Drive.
- Reservoir Drive Reconstruction: Held pre-construction meeting, coordinated with wall designer. (TR 0803)
- 5<sup>th</sup> Street Tree Replacement: Botanical Developments installed 116 trees on 5<sup>th</sup> Street. (TR 0901)
- New Redmond High School: Coordinated with School District, Contractor and Engineer on construction issues and SDC credits.

### **Other:**

- ADA Route Inventory: Inspected approximately 30% of ADA routes.
- Standards & Specifications Update: Lined up additional Standards and Specifications Committee members for Mayor's review.

## **FINANCE**

### **Accounting Highlights:**

- As the City approaches fiscal year end, accounting staff are coordinating the year-end closing process and preparing for the annual financial statement audit.
- Updates have been made to accounting systems to facilitate structural changes to the budget, including:
  - Creation of a Police Fund,
  - Consolidation of administrative services to the General Fund
  - Changes in the accounting for property taxes and interfund transfers from the General Fund, and
  - Changing the Urban Renewal cost allocations from interfund transfers to charges for services.

- Accounting staff are preparing for the requirements of a new accounting pronouncement (GASB 54) related to reporting of Governmental Funds and constraints on resources.
- Internal training provided on Excel Tips, Tricks and Techniques.
- After completing a 9-week public contracting course, Linda Richardson, A/P Specialist, completed and passed the written examination for the State Procurement Office's "Oregon Procurement Basic Certification".

**Utility Billing:**

- Field work orders processed (includes initial reads, final reads, leak checks, shut-off, 48 on/off) June 2010=774, approximately 142 water accounts shutoff on June 16.
- 1,230 shut off notices mailed on July 6 for August 15 shut off
- Utility Billing is processing a portion of customer payments through US Bank's "Bill Consolidator Payments" program. The benefits of this program are two-fold. First, it will reduce the length of time between when an online billpay payment is sent and when it gets posted to a customer's account from 7-10 days to 2-3 days. It will also reduce staff time by allowing for electronic payment processing versus a manual posting process. The total number of "Bill Consolidator Payments" processed for June 2010=757.

**FIRE AND RESCUE****Prevention:**

Redmond Fire & Rescue once again assisted at Negus landfill with Deschutes County's Fire Free program. The Fire Free program is a partnership with Safeco Insurance and dozens of local businesses, fire agencies and private citizens. It promotes ten simple steps that homeowners can take to prepare their homes for wildfire and reduce their risk of loss. One of those steps is to reduce flammable brush around homes and under nearby trees. Deschutes County has promoted the program each spring by disposing of yard debris at no cost during Fire Free weekends. Redmond Fire personnel assisted Deschutes County personnel at the landfill in implementing the program. Over 1,300 cubic yards of debris was disposed of at Negus landfill in Redmond with over 24,500 cubic yards of debris disposed of in Deschutes County.

**Training:**

Seven student volunteers attended a wildland urban interface basic fire fighter academy being hosted by Crooked River Ranch. The training provided the personnel with basic wildland fire fighting skills and knowledge and concluded with a live fire training session.

Redmond Fire & Rescue (RF&R) and Deschutes County Search & Rescue (DCSAR) met at Smith Rock State Park on Saturday May 8 for a joint training session. Crews completed two scenarios that required coordination between RF&R & DCSAR teams. Members of Redmond Fire practiced responding to a fall victim whose extrication required high angle rescue. Redmond Fire's personnel first located the victims and then used ropes to reach and treat the patients. Deschutes County Search & Rescue then set up rope systems to extricate the victims. This is the

second joint training session this year. The sessions are intended to provide RF&R and DCSAR team members with an opportunity to train together in realistic scenarios.

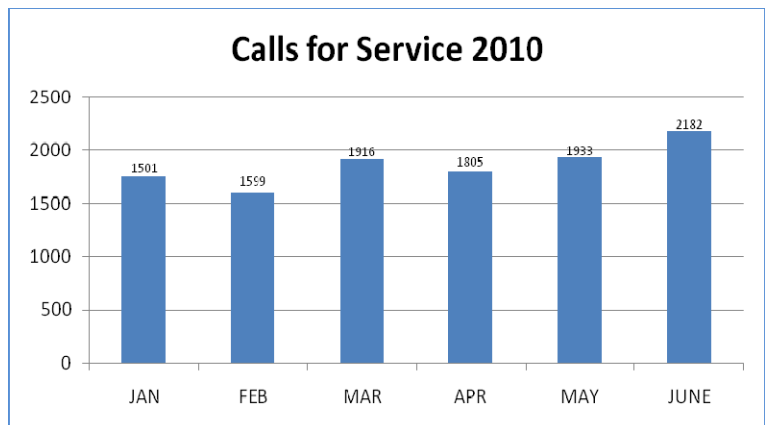
During the week of May 24-28, crews attended simulation training for wildland urban interface fire command and control. Shift personnel assumed incident command roles and coordinated responses to out of control fires in local subdivisions. The training provided personnel with the opportunity to hone communications, command and control skills that would be required in a fast moving urban interface fire.

## **POLICE DEPARTMENT**

### **Patrol Activity:**

Calls for Service in June totaled 2182, up 12.8% from May. Of those calls in June, 484 resulted in new case numbers, an increase from May.

- The Patrol Division has seen a continued upswing in domestic violence and assault related calls. There was a significant number of domestic violence related arrests in June.
- On June 11, officers responded to a bank robbery at Bank of America. The investigation has been turned over to detectives.
- The second train vs. pedestrian incident this year occurred on June 20. Patrol officers are working with Burlington Northern to enforce applicable laws in hopes of preventing such tragedies.
- Officers made 8 arrests for Driving Under the Influence of Intoxicants during the month of June.



### **Administrative Activity:**

Sergeant Cory Chase has changed assignments to become the supervisor of the Central Oregon Drug Enforcement Team. He will be working out of Bend for the next year, supervising drug trafficking enforcement operations. Lieutenant Al J LaChance will oversee the supervision of the Investigation Unit during this time.

The Police Department applied for another Justice Assistance Grant (JAG) in the amount of \$15,187. If awarded, this JAG funding will be used to upgrade portable radios.

The second Redmond Youth Academy, which began this past spring, held their graduation ceremony in June. Nine completed the academy.

**Investigations Unit:**

- 71 New Cases
  - 44 referred and assigned for investigation
  - 22 self-initiated cases
  - 5 information cases were reviewed
- 20 Department of Human Services Cross Reports received.
  - 12 were assigned for investigation by detectives
  - 8 were reviewed and filed

Detectives closed 37 cases and made 13 arrests in May.

**Juvenile Services:**

- Diversion
  - ✓ 29 intakes completed.
- Youth Court
  - ✓ 2 sessions of Teen Court held with 5 cases.
  - ✓ 1 Community Service Work crew, focusing on graffiti and garbage cleanup throughout the city.

**Community Service Officers:**

- Crimes/Code Enforcement:
  - ✓ Community Policing project started in SW Redmond regarding an ongoing dogs at large problem. Focused patrols in the area were started and letters were sent to residents in the neighborhood. At this time, no further problems have been reported.
  - ✓ CSO's are also addressing complaints about dogs at large in the Dry Canyon.
- VIPS (Volunteers in Police Services):
  - ✓ VIPS provided 99.5 hours of volunteer service in April, including fingerprinting 127 individuals.

**PUBLIC WORKS****GIS:**

- GBA General Support
- Rebuild Transportation Division GBA Category Tree
- Troubleshoot and Repair Wastewater Granite XP Database
- ArcGIS Version 10 Testing/Migration
- Water Division GPS Meter Locations
- Public Works GIS General Support

**Parks:**

- Dog Park Update:
  - The fencing has been started and should be completed by the end of June.
  - The installation of the irrigation for the trees has been completed.

- Staff has been busy hanging flower baskets and repairing and adjusting irrigation throughout the downtown area.
- *Music in the Canyon* and *Music on the Greens* has started up for the season.
- August 14 will be the first *Munch and Movies* at Sam Johnson Park. We will be asking that people park at the high school or the Spud Bowl area to relieve some of the congestion in Sam Johnson Park.
- The weekly mowing schedule includes over 100 acres at 35 locations.
- Mowing, weeding and irrigation repairs have been done at City entrances.
- Staff has been busy getting ready for the 100 Year Centennial celebrations at the new Centennial Park.
- Park fence lines and turf grass are being sprayed for weeds Citywide.
- With the upgrades to 5th Street, staff have had to do repairs and adjustment irrigation to the trees.
- City crews are working with volunteers doing various clean-up projects.
- On June 14, there was a group of volunteers to help with the “Lets Pull Together” annual weed pull in which they removed 56 bags of noxious weeds along the reroute.
- Vandalism Report:
  - There was graffiti done to the restroom at Sam Johnson Park.
  - Vandalism was done to the irrigation systems at American Legion and Sam Johnson Parks.
  - There has been significant and continued vandalism on a daily/weekly basis in the restrooms at Hayden Park.

#### Facilities Activities

- The City Hall conference room and remodel is continuing.
- New counter tops throughout the Senior Center kitchen will be installed in July.
- There is on-going electrical work in many of the facilities.

#### Cemetery Activities

- Seven funerals were performed.
- Several headstones were repaired and/or replaced.
- On-going maintenance of the grounds.

#### **Transportation:**

- In cooperation with Deschutes County Road Crews, chip seal operations started, use of finer aggregates proving successful in providing smoother final product, more bicycle friendly.
- Weed abatement and mowing operations continue through the month in a combined effort of City crews and County corrections crews.
- The downtown core continues to receive twice per week service with street sweepers, routine sweeping for entire city occurring when the sweepers can break away from the chip seal operations.
- Striping crews refreshing street legends and crosswalks throughout the City as well as yellow curb painting.

- Sign maintenance and replacement continues with the effort to meet new MUTCD reflectivity guidelines.

**Wastewater:****Regulatory:**

- Prepared and submitted monthly DMR to DEQ.
- Coordinated UIC registration and decommissioning approval with DEQ and local developers/engineers.
- Worked with ACWA and DEQ on template for WPCF stormwater area-wide permit. Reviewed permit template #2 and provided comments to DEQ. Met with DEQ several times to discuss potential monitoring for ACWA members.
- Completed WPCF permit renewal form. Began work on Compliance Summary document and review of regulatory plans for groundwater, recycled water and biosolids.
- Revised Stormwater sampling plan and submitted to DEQ.

**Energy Projects:**

- Began work on ACWA Energy Sustainability Project. Defined project goals and energy measures for this year.
- Reported monthly activity for June reporting deadline for ODOE grants.
- Reviewed Energy use for lighting at plant. Worked with CEC to review possible energy savings from lighting changes.

**Collections:**

- Completed priority television inspections, in line with inspection program. Completed 160 CCTV inspections (39,711 ft of line).
- Cleaned 120 catch basins and UIC devices.
- Repaired three sections of mainline sewer

**Treatment:**

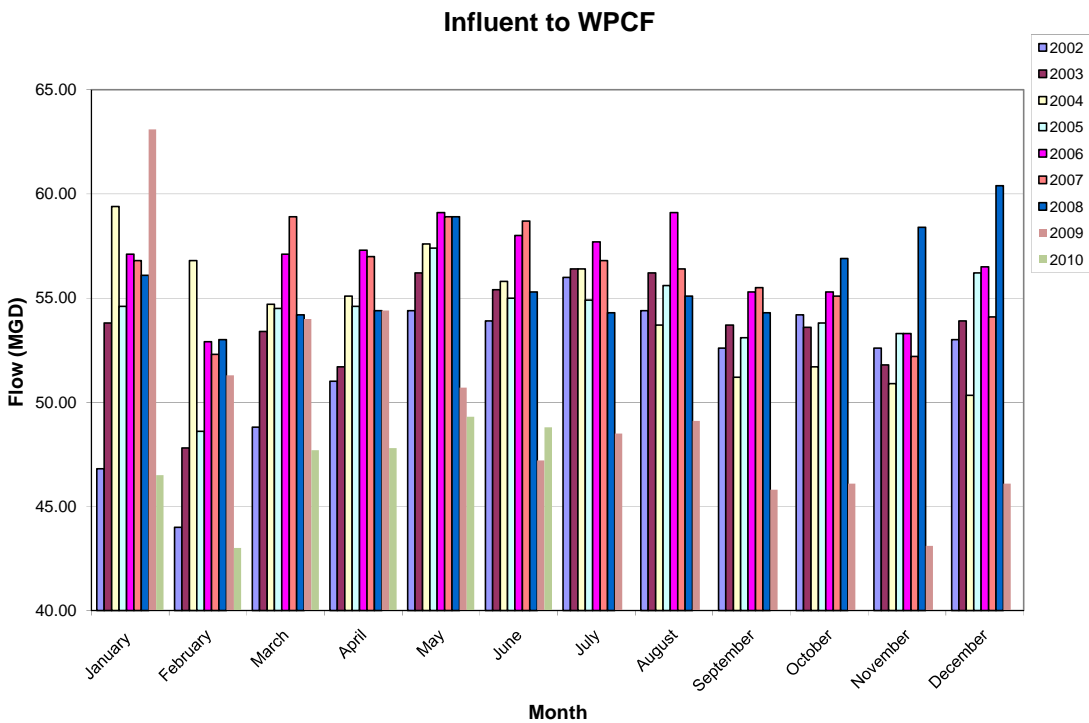
- Operated plant below permitted limits
- Completed quarterly, monthly and weekly routine maintenance.

**Environmental Programs:**

- Assisted with stormwater capital maintenance projects including catch basin repair project, Black Butte storm line, and 5<sup>th</sup> Street stormline.
- Prepared and submitted fee schedule change request to incorporate new Sewer Use Ordinance fees.
- Completed in-house FOG inspection training. Scheduled inspections for high priority FSEs.
- Reviewed grease interceptor cleaning reports.
- Began UIC infiltration testing study.

Statistics for the month of June 2010

<b>Wastewater Division Performance Measures:</b>	<b>June 2007</b>	<b>June 2008</b>	<b>June 2009</b>	<b>June 2010</b>
Influent Treated (Gallons)	58,700,000	55,300,000	47,200,000	48,800,000
Sanitary Sewer Cleaned (feet)	25,575	18,304	15,762	36,186
Number of Permit Violations	0	0	0	0

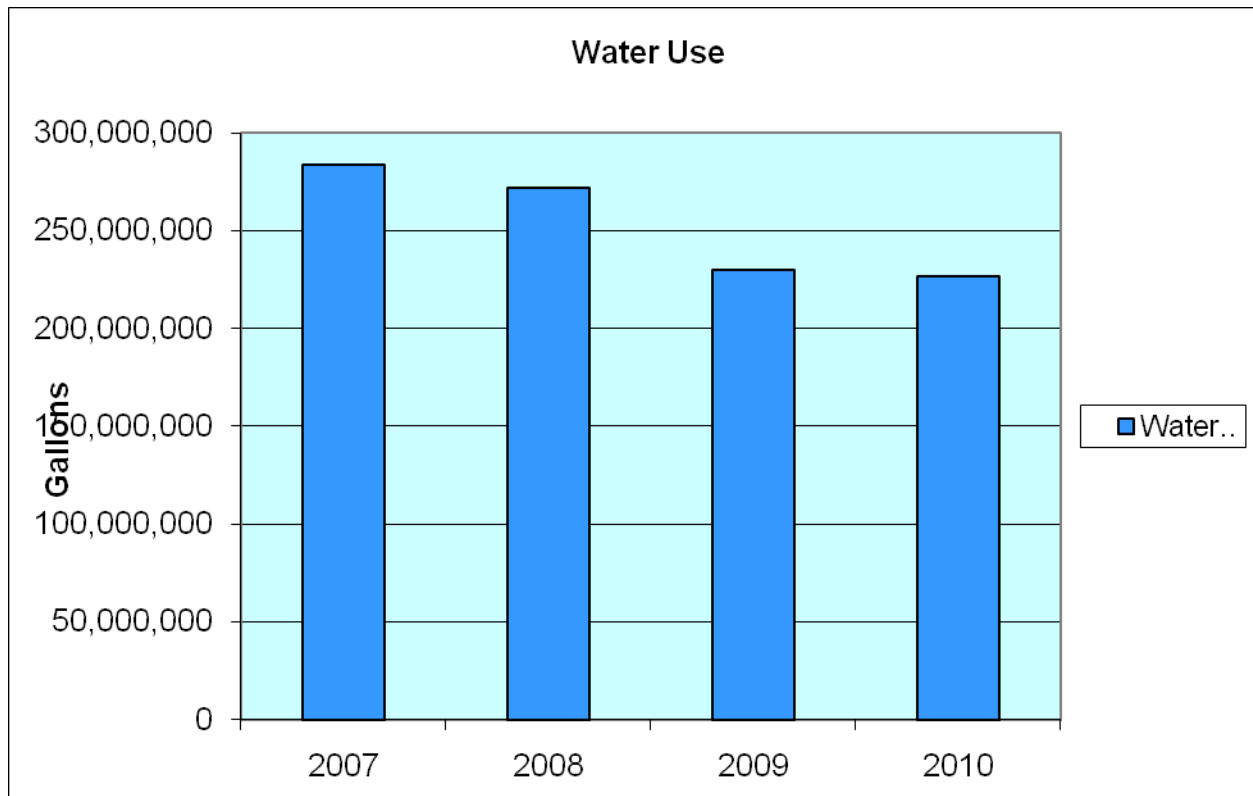


**Water:****Statistics for the month of June 2010**

<b>WATER DIVISION DATA</b>	<b>June</b>	<b>June</b>	<b>June</b>	<b>June</b>
	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b>Gallons Pumped</b>	<b>283,676,000</b>	<b>271,899,000</b>	<b>229,611,000</b>	<b>226,753,000</b>
Average Daily Production (MGD)	9.46	9.06	7.65	7.56

MGD= million gallons per Day

Gallons/per Person/Day	402	365	301	297
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In preparation for the operation of the Centennial Park water feature, the following employees have completed the Certified Pool Operators course through the National Swimming Pool Foundation this spring:

Dustan Campbell

Josh Wyma

Josh Wedding

Ben Sigloh

Gary Hucke

Bruce Sundseth

John Hansen

Tyrall Petersen

Pat Dorning