



**DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE**

**Redmond Fire Station Training Room**

**Monday, July 14, 2008**

**5:00 – 6:30 PM**

**Agenda**

**DURAC MEMBERS**

Margie Sellers  
Chair

Krista Beale  
Vice-Chair

Chris Bridges

Craig Ladkin

Marty McNamee

Lawrence Schechter

Sheryl Smith

Rachel Winkler

Jean Wood

MEETING OBJECTIVES

- Reroute Gateway Triangle Landscaping Project
- Reroute Sidewalk Improvements Project

PROPOSED AGENDA

TIME	ITEM
5:00 PM	CALL TO ORDER / INTRODUCTIONS
	<b>DURAC CONSENT AGENDA</b>
5:02 PM	A. May 12, 2008 Meeting Minutes ( <i>Exhibit A</i> )
5:05 PM	<b>LIAISON UPDATES</b> (3 Minutes Each)
	A. Redmond Downtown Partnership
	B. Redmond Chamber of Commerce
	C. Redmond Economic Development
	<b>ACTION ITEMS</b>
5:15 PM	A. Reroute Gateway Triangle Landscaping Project ( <i>Presentation - Grant Wencel, Associate Planner</i> )
5:30 PM	B. Reroute Sidewalk Improvements Project ( <i>Presentation - Heather Richards, Principal Economic Planner</i> )
	<b>PROJECT UPDATES</b>
5:45 PM	A. RDP Funding Request
6:00 PM	B. 5 <sup>TH</sup> & 6 <sup>TH</sup> Street Improvement Project
6:05 PM	C. City Hall / Centennial Park Project
6:10 PM	D. C2 Zone Amendments and Downtown Overlay Distric
6:15 PM	E. Public Parking Committee Update
6:20 PM	<b>CITIZEN COMMENTS</b>
6:25 PM	<b>STAFF COMMENTS</b>
6:30 PM	<b>ADJOURN</b>

\*Please note that these documents are also available on the City's website [www.ci.redmond.or.us](http://www.ci.redmond.or.us); click on Departments, Community Development, Planning Division, DURAC (under the Urban Renewal box at the bottom). You may also request a copy at City Hall from Heather Richards 923-7756 or Sandy Manns 923-7758.

Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities



**DRAFT**

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**DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE**  
**Meeting Minutes**  
Monday, May 12, 2008 5:00 PM  
**Redmond Fire Station Training Room**

**ADVISORY MEMBERS PRESENT:** Chair Margie Sellers, Vice-Chair Krista Beale, Craig Ladkin, Lawrence Schechter, Sheryl Smith, Rachel Winkler, Jean Wood, Marty McNamee

**PLANNING COMMISSION:** (None.)

**CITY COUNCILORS PRESENT:** Jack Nelson

**REDMOND DOWNTOWN PARTNERSHIP:** Susan Nobles, Executive Director, Camden King, President

**REDMOND CHAMBER OF COMMERCE:** Eric Sande

**REDMOND ECONOMIC DEVELOPMENT:** (Not present.)

**CITY STAFF PRESENT:** Heather Richards (Senior Economic Planner), Nick Lelack (Planning Manager), Jim Hendryx (Assistant City Manager / CDD Director)

**CALL TO ORDER/INTRODUCTIONS**

A quorum being present, Chair Sellers called the meeting to order at 5:01 PM. There was discussion about conflict of interest issues within DURAC, and Chair Sellers requested that DURAC members who have a conflict of interest on a given topic make mention of their position when that topic is introduced, and strive to keep their DURAC participation objective and limited to the material and discussions presented at DURAC meetings. Chair Sellers, Vice Chair Beale, Mr. Ladkin, and Mr. Schechter, acknowledged on the record previous conflicts of interest and affirmed their abilities to be impartial and fair.

**DURAC CONSENT AGENDA**

Ms. Smith inquired about the March 10, 2008 minutes, the approval of which was postponed. The minutes were inadvertently erased and are in the process of being recreated by City Staff present at the meeting. At both the March 31, 2008 and April 14, 2008 meetings, Ms. Beale was indicated as being absent at both meetings, but she was actually present. In the April 14, 2008 minutes, Mr. King was listed as representing DURAC, but he was there representing the Planning Commission or Redmond Downtown Partnership. Shirlee Evans was listed as representing the Planning Commission but she was there as a citizen.

**Ms. Beale made a motion to approve the minutes as amended; Mr. Schechter seconded the motion. The motion passed unanimously.**

## **DISCUSSION ITEMS**

### **Public Parking Program**

Principal Economic Planner Heather Richards reviewed the existing on and off street parking inventory. Issues affecting Downtown parking include capacity, confusing or unclear signing, misuse of on street parking (such as employees using those spaces), and disorganized or poorly identified off street parking. Location and

duration of free parking, customer and employee parking also need to be discussed. The city of Albany's Downtown parking signage was mentioned as a positive example.

Ms. Richards suggested the formation of a subcommittee to review the Action Plan Update matrix and make recommendations to DURAC about which actions to move forward on and how to do so. A list of actions was included in the supplemental packet.

Chair Sellers asked who would like to participate in a subcommittee. Ms. Richards suggested forming a panel of three or four members, and inquired about including people from outside DURAC. Chair Sellers recommended having at least three DURAC members on the subcommittee. Ms. Nobles volunteered to be on the subcommittee. ODA has created a detailed parking study but recommended that it be updated every two years. It would be a subcommittee responsibility to evaluate whether that study, completed in 2005, is still accurate, or would need to be updated.

**Mr. Ladkin made a recommendation that Krista Beale, Rachel Winkler, and Susan Nobles as members of the subcommittee; Ms. Winker seconded the motion. The motion passed unanimously.**

## **ACTION ITEMS**

### **Percent for Public Art**

Senior Economic Planner Heather Richards gave a presentation via PowerPoint. The Percent for Public Art plan proposes to set aside 1 percent of Downtown Urban Renewal District funds for public art.

Staff recommends a project specific approach. Ms. Richards gave a slide presentation on different things that can be considered public art, from traditional paintings to decorative bridge material treatments. The benefits of public art were discussed. Existing public art, as well as Redmond Community Art in Public Places (RCAPP) and their current programs, was discussed. The City Council advised RCAPP to approach DURAC to request funds. The 1 percent of funds would be worked into total budget costs when evaluating new projects, so would not increase budget requirements. Staff recommends the Percent for Public Art policy be considered and supported by DURAC.

There was inquiry as to whether funds included any special design services required to create art elements. This will be up to DURAC, if the policy is accepted, as they will be able to set parameters for the use of public art funds. DURAC would define whether business owners would be able to take out loans from the 1 percent budget to incorporate public art into their buildings. There was opinion expressed that the funds should be used for public buildings and unavailable to private business owners. Ms. Richards commented that other cities have allowed both public and private entities access to public art funds, as long as their art projects were public. Ms. Richards clarified that the inclusion of public art would be mandatory in each new project if this policy was adopted, unless the Committee chose to set public art money aside into a trust fund.

RCAPP has some funding through the City but the City budget could not support additional funds for public art at this time, although presumably, it will in the future.

Chair Sellers felt that 1 percent was a reasonable amount of money to attribute to public art, and communicated her support for public art, on the condition that it is appropriate. Ms. Richards stated that design teams would plan the art into their initial plans for new projects, and RCAPP would be available to aid them if needed. RCAPP would most likely be involved in the design team and City Council approval is required for all final public art plans. Public forums are also available to include citizens in choosing artwork. After discussion about the process, it was encouraged that all public art proposals to come to DURAC for consideration through RCAPP.

**Ms. McNamee made a motion to approve the 1 Percent Public Art program; Mr. Schechter seconded the motion. The motion passed unanimously.**

## **PROJECT UPDATES**

### **5<sup>th</sup> and 6<sup>th</sup> Street Improvement Project**

Final designs on four project options are being completed in preparation to conduct a business owner survey. A database of all business and property owners in impacted areas of 5<sup>th</sup> Street, 6<sup>th</sup> Street, 4<sup>th</sup> Street, and 7<sup>th</sup> Street is also being compiled in advance of that survey. If the survey results vary largely from the plans already in process, the plans will be halted, and a new project will be drafted.

The information gathering portion of this project is currently two months behind schedule. There is no timeline for construction set at this time. There was discussion about the removal of existing trees and replanting of new ones. Recommendations were made to include a "property owner or business owner" question, and a "placement on the block" question to better identify the needs and concerns of affected stakeholders. There was a recommendation to prioritize public education about the project by holding an Open House then releasing the survey. It was suggested to set official timelines for the project.

### **City Hall/Centennial Park Project**

This project is still in its preliminary design stages. A stakeholders' advisory committee has been formed and will meet for the first time May 21, 2008. After that, the project will be presented to the public.

## **Project Funding**

### **Reroute Gateway Project:**

Ms. Richards revisited the Reroute Gateway Project. It had been estimated at \$650,000 to \$700,000. DURAC had directed staff to find out how much it would cost to have concept plans made for \$250,000 and \$400,000 parameter projects. The cost would be approximately \$7,300. The City is hesitant to have new plans made due to budget concerns. Ms. Richards presented PowerPoint slides of drawings for all three parameter plans. Several DURAC members felt that paying for at least one set of new plans was worthwhile in light of the savings to the City if a less expensive plan were chosen. Maintenance is a major factor in this project because of its high profile. It was suggested to include maintenance costs in design. Ms. Richards replied that the Parks Department would be responsible for those projections, and could generate them for DURAC if desired.

**Mr. Schechter made a motion to have a plan with a budget of \$400,000 drawn up by the landscape design consultants, excluding pedestrian focused elements; Ms. McNamee seconded the motion. The motion passed 8 to 1 to 0, with Chair Sellers opposing.**

### **Reroute Celebration Project:**

A committee meeting has been held to plan the Reroute Celebration. A budget was presented to City leadership; they approved \$10,000 for the event. The money will come out of an allocation already planned into the total cost of the reroute, so will not require additional funds. Staff is requesting a recommendation of the project to the Urban Renewal Agency.

**Ms. McNamee made a motion to recommend a \$10,000 budget for the Reroute Celebration project; Ms. Beale seconded the motion. The motion passed unanimously.**

**CITIZEN COMMENTS** (None.)

**STAFF COMMENTS**

The Design Review Subcommittee of DURAC is currently comprised of Sheryl Smith and Rachel Winkler, with Marty McNamee as an alternate. The Subcommittee has received some projects to evaluate and needs additional members to do so. Ms. Beale indicated interest.

Planning Manager Nick Lelack shared that the C2 Zone package of amendments for the Downtown Overlay District had been presented at Public Hearing before the Planning Commission. It was sparsely attended. Outcomes of the meeting included a request for Staff to generate a visual tour of four possible Downtowns height scenarios: one including 100 foot buildings with and without the design standards, one at today's environment, and one with 40 to 60 foot buildings. Steele and Associates will be involved in this project.

Staff was also instructed to seek outside consultation from outside developers to determine the financial viability of the different projections. The Planning Committee recommended several developers; additional names were suggested from DURAC. The Public Hearing will continue until May 19, 2008. Architectural standards have been codified and will be shared with the public at that time. A June 2, 2008 meeting will again discuss building heights.

**ADJOURN**

Chair Sellers adjourned the meeting at 6:38 PM.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this \_\_\_\_\_ day of \_\_\_\_\_ 2008.

ATTEST:

\_\_\_\_\_  
Margie Sellers, Chair

\_\_\_\_\_  
Heather Richards, Senior Economic Planner